

Privacy Notice for Events

This privacy notice informs you about the processing of your personal data that we carry out in connection with your participation in our events (hereinafter: Event). The processing of your personal data is carried out in compliance with applicable data protection regulations.

According to Article 4(1) of the General Data Protection Regulation (GDPR), personal data refers to any information relating to an identified or identifiable natural person.

1. Name and contact information of the data controller and the company's data protection officer

The controller within the meaning of Article 4(7) of the GDPR is:

Fraunhofer-Gesellschaft
for the Promotion of Applied Research e.V.
Hansastraße 27 c,
80686 Munich

Email:
Phone: +49 (0)89 1205-0
Fax: +49 (0)89 1205-7531

for its
Fraunhofer Institute for Electron Beam and Plasma Technology FEP
Winterbergstr. 28
01277 Dresden

Email: events@fep.fraunhofer.de
Phone: +49 351 2586 0

Fraunhofer's Data Protection Officer can be reached at the above address in Munich, attn: Data Protection Officer, or at datenschutz@zv.fraunhofer.de.

You may contact our Data Protection Officer directly at any time with questions regarding data protection law or your rights as a data subject.

2. Processing of Personal Data and Purposes of Processing

a) Event Registration

As part of the event registration process, we collect the following required information:

- Last name, first name, company, address, email address
- VAT number, if applicable (depending on tax law and country-specific requirements)

The mandatory information is processed to identify you as a participant in the event, to verify the plausibility of the data you entered, to reserve your spot, and to establish and fulfill the participation agreement with you.

We also need your information to create name tags and participant lists, if necessary, and to provide you with information about the event before, during, and after it takes place. This is done to ensure you have the best possible experience and to enable us to plan and ensure that the event runs smoothly.

In addition, you may voluntarily provide further information, such as details regarding allergies, intolerances, special dietary needs, or accessibility requirements.

Data processing is carried out at your request and is necessary under Article 6(1)(b) of the GDPR for the stated purposes of fulfilling the participant agreement and carrying out pre-contractual measures.

Providing the personal data marked as required is necessary for concluding the participant agreement. Without this information, we cannot establish or carry out the agreement regarding your participation in the event; in this case, registration is not possible.

Providing the information marked as optional is not required by law or by contract. Failure to provide this information will not result in any adverse consequences for you; however, certain individual requests (e.g., dietary needs, accessibility) may not be accommodated.

We will use your email address to inform you about similar future events only if you have expressly consented to such use or if we have separately informed you of this when collecting your email address and have pointed out your right to object to this use at any time. If this use is not based on consent, the processing is carried out pursuant to Article 6(1)(f) of the GDPR. We have a legitimate interest in informing our participants about our other events.

The personal data collected for the event will be stored as follows and subsequently deleted:

Event Type	Retention Period
General participant data (e.g., registration data)	No later than 2 years after the event takes place
Voluntarily provided health information (e.g., allergies, intolerances) and other event-specific details	No later than 6 months after the event ends

Data will only be retained beyond the specified period if:

- we are obligated to store the data for a longer period pursuant to Article 6(1)(c) of the GDPR due to statutory retention and documentation requirements (primarily Section 147 of the German Fiscal Code [AO]). In this case, the data will be stored only to the extent required by the retention obligation. This applies in particular to tax-related documents, such as invoices and accounting records, which are stored outside of TEM in the systems designated for this purpose for the duration prescribed by law.
- You have consented to storage beyond this period pursuant to Article 6(1)(a) of the GDPR.
- We may use your email address, in accordance with the provisions of Section 7(3) of the German Unfair Competition Act (UWG), to inform you about future events via email. In this case, we will store your email address and your first and last name until you object to processing for this purpose.

Notwithstanding the above, any health-related information you voluntarily provide (e.g., allergies, intolerances, special dietary needs) will be used exclusively for the specific event and will be deleted no later than 6 months after the event ends.

Foreign Trade Law Requirements

Furthermore, as a research institution, we are subject to various foreign trade law requirements (including Regulation (EC) No. 2580/2001). In order to properly comply with these legal requirements, we use your first and last name, as well as your address, to conduct sanctions list checks, among other things. This processing is based on Article 6(1)(f) of the GDPR. We have a legitimate interest in processing the aforementioned data to this extent, as we, as the data controller, would otherwise face legal consequences.

Newsletter Subscription in Connection with the Event

During the event, you have the opportunity to sign up to receive our regular newsletter. You can do this either online, as part of the event registration process, or directly at the event itself by entering your email address on a form provided for this purpose.

You will then receive a registration notification, which you must confirm in order to receive the newsletter (so-called "double opt-in"). This serves as proof to us that the registration was actually initiated by you.

We will send you the newsletter only if you have expressly consented in accordance with Article 6(1)(a) of the GDPR.

You can unsubscribe at any time, for example, via a link at the end of each newsletter. Alternatively, you are welcome to send your request to unsubscribe by email to datenschutz@zv.fraunhofer.de at any time.

Your email address will be deleted immediately upon revocation of your consent to receive the newsletter, unless you have consented to further storage pursuant to Article 6(1)(a) of the GDPR or such storage is necessary for the performance of the contract pursuant to Article 6(1)(b) of the GDPR.

b) Photography and Videography

Photographs and video recordings will be taken during the event. Please note the following distinctions:

General shots (without focus on individuals): General shots will be taken in which you may be recognizable as part of a larger group or in the background. We use these images for documentation and follow-up reporting on the event, including publication on our website and our social media channels (e.g., Facebook, Instagram, LinkedIn).

The legal basis is Article 6(1)(f) of the GDPR. Our legitimate interest lies in public relations and the documentation of our events. In weighing the interests involved, we have taken into account that general shots do not focus on specific individuals and that the images are taken in a public event context where participants can expect visual documentation.

Individual photographs (focusing on identifiable individuals): Targeted individual photographs in which you are recognizable as the main subject (e.g., portraits, interview situations) will only be taken with your explicit consent in accordance with Article 6(1), sentence 1, letter a of the GDPR and published at . You may revoke your consent at any time with future effect. In the event of revocation, the images in question will also be removed from our online platforms—to the extent technically possible.

The images will be stored for 3 years.

c) Information on Allergies, Intolerances, and Special Dietary Needs

If you voluntarily provide us with information regarding allergies, intolerances, special dietary needs, or accessibility requirements as part of the registration process, we will process this information exclusively for the purpose of planning and conducting the event, in particular to provide appropriate food and beverages, to avoid health risks (especially allergic reactions), and to ensure accessibility.

This information constitutes health data within the meaning of Article 9 of the GDPR. The legal basis for processing is your explicit consent pursuant to Article 6(1)(a) in conjunction with Article 9(2)(a) of the GDPR.

Providing this information is voluntary; participation in the event is possible even without it. However, without this information, your allergies or intolerances cannot be taken into account on an individual basis.

Your health data will be used exclusively for the purpose of conducting the respective event and will be deleted no later than 6 months after the event ends, unless, in exceptional cases, statutory retention requirements preclude this. You may revoke your consent at any time with future effect.

3. Disclosure of Data to Third Parties

Your personal data will not be transferred to third parties for purposes other than those listed below.

a) For Contract Fulfilment

To the extent permitted by law and necessary under Article 6(1), first sentence, letter b of the GDPR for the performance of contractual relationships with you, your personal data will be disclosed to third parties. This includes, in particular,

- the disclosure of data to event partners for the purpose of planning and conducting the event,

b) For Other Purposes

In addition, we will only disclose your personal data to third parties if:

- you have given your explicit consent in accordance with Art. 6(1)(a) of the GDPR, or
- there is a legal obligation to disclose the data pursuant to Article 6(1)(c) of the GDPR.

4. Transfer to a Third Country

If the event takes place in a country outside the EU/EEA or if we use service providers there (e.g., hotels, booking or reservation platforms), personal data will be transferred to that third country to that extent. The transfer takes place in accordance with Article 44 et seq. of the GDPR, either on the basis of an adequacy decision by the European Commission or appropriate safeguards (in particular, EU Standard Contractual Clauses). If neither an adequacy decision nor appropriate safeguards are in place, the transfer may, in exceptional cases, be based on Article 49(1)(b) of the GDPR if it is necessary for the organization of the event or your trip.

5. Data Subject Rights

You have the right:

- pursuant to Article 7(3) of the GDPR, to withdraw your consent at any time. As a result, we may no longer continue processing the data based on that consent in the future;
- pursuant to Article 15 of the GDPR, to request information about your personal data processed by us. In particular, you may request information regarding the purposes of processing, the categories of personal data, the categories of recipients to whom your data has been or will be disclosed, the planned retention period, the existence of a right to rectification, erasure, restriction of processing, or objection; the existence of a right to lodge a complaint; the origin of your data, if it was not collected by us; and the existence of automated decision-making, including profiling, and, where applicable, meaningful information regarding its details;
- to request, pursuant to Article 16 of the GDPR, the immediate rectification of inaccurate personal data or the completion of your personal data stored by us;
- to request, pursuant to Article 17 of the GDPR, the erasure of your personal data stored by us, unless processing is necessary for the exercise of the right to freedom of expression and information, to fulfill a legal obligation, for reasons of public interest, or to assert, exercise, or defend legal claims;
- pursuant to Article 18 of the GDPR, to request the restriction of the processing of your personal data, provided that you contest the accuracy of the data, the processing is unlawful but you oppose its erasure and we no longer need the data, but you require it to assert, exercise, or defend legal claims, or you have objected to the processing pursuant to Article 21 of the GDPR;
- pursuant to Article 20 of the GDPR, to receive the personal data you have provided to us in a structured, commonly used, and machine-readable format, or to request that it be transmitted to another controller; and
- pursuant to Article 77 of the GDPR, to lodge a complaint with a supervisory authority. As a general rule, you may contact the supervisory authority at your usual place of residence, your place of work, or the location of our association's headquarters.

Right to Object

If your personal data is processed on the basis of legitimate interests pursuant to Article 6(1)(f) of the GDPR, you have the right, pursuant to Article 21 of the GDPR, to object to the processing of your personal data, provided there are grounds for doing so arising from your particular

situation or the objection is directed against direct marketing. In the latter case, you have a general right to object, which we will honor without requiring you to specify a particular situation.

If you wish to exercise your right to object, simply send an email to datenschutz@zv.fraunhofer.de.